

Brigg Annual Town Council Meeting
Tuesday 23rd June 2026. 7.15pm
Angel Suite Ball Room, Exchange Place, Brigg, DN20 8LD

Chair – Cllr Penny Smith

Present – Cllrs Jane Gibbons, Jane Kitching, Brian Parker, Carl Sherwood, Rob Waltham, Nigel Sherwood, Penny Smith, P McCormick and Sharon Riggall

Also Present – Kerry Hutchings – Clerk
Keith Simpson

Keith Simpson led the Council in Prayers including a moment of quiet reflection and thought on the passing of ex-Mayor Mike Doherty.

2026/023 Cllr Smith welcomed everyone and updated Council that she had attended Mike Doherty's funeral that afternoon.

2026/024 Apologies were received and approved from
None

2026/025 Declaration of Interests

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

Cllr C Sherwood and N Sherwood declared a personal interest in agenda item 14, as cabinet member at NLC with Markets in his portfolio.

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None requested

2026/026 Public Participation -
None

2026/027 To receive any correspondence for information.

- a) Lincolnshire County Council – Minerals and Waste Local Plan consultation – Received and noted.
- b) Lincolnshire County Council – Decision notice re planning application WL/2024/00401 – Received and noted.
- c) CPW Planning – Brigg Town Centre Stakeholder survey – Received and noted

2026/028 Minutes of previous meetings

a) The minutes of Annual meeting of Brigg Town Council held on Tuesday May 19th 2026 were approved as a true record.

Proposed Cllr J Kitching

Seconded Cllr C Sherwood

Agreed – All Councillors present

b) Council **received** an update on matters from the minutes not appearing anywhere on the agenda.

Clerk updated that Andrew Markam, will be having a “soft” launch of his new book in the Market Place on Saturday 27th June.

Updated on the entries for the annual garden competition and encourage more entries. The presentation will be on 18th August at 10.30am in the Lord Nelson.

Planting is ongoing, all help would be gratefully received to complete the project.
Monument Roundabout will be weeded and dug over by handyperson.

2026/029 - Financial

a) To approve the Payments for Brigg Town Council to 31st May 2026

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Details
01/05/2026	Rialtas software	BACS	£ 210.00	£ 42.00	£ 252.00	2026 Licence & Service
05/05/2026	MD Signs	BACS	£ 95.00	£ 19.00	£ 114.00	Pull up Banner
05/05/2026	Google	BACS	£ 14.00	£ 2.80	£ 16.80	Licence
05/05/2026	Brians DIY	BACS	£ 22.22	£ 4.44	£ 26.66	Repairs to Allotment tap
05/05/2026	HMRC	BACS	£ 844.68	£ -	£ 844.68	April Tax / NI
05/05/2026	ERPF	BACS	£ 619.87	£ -	£ 619.87	April pension
05/05/2026	Civic Dinner Account	BACS	£ 1.00	£ -	£ 1.00	Bank Charge Cover
14/05/2026	Blachere	BACS	£ 4,272.00	£ 854.40	£ 5,126.40	Purchase of Lights for 2026
14/05/2026	JB Rural Service	BACS	£ 3,150.00	£ 630.00	£ 3,780.00	3rd Brigg Verge Cut
14/05/2026	JB Rural Service	BACS	£ 675.00	£ 135.00	£ 810.00	Brigg Cemetery Cut
14/05/2026	JB Rural Service	BACS	£ 350.00	£ 70.00	£ 420.00	2 x Millenium Green Cut
14/05/2026	JB Rural Service	BACS	£ 150.00	£ 30.00	£ 180.00	Woodbine Park Cut
14/05/2026	JB Rural Service	BACS	£ 310.00	£ 62.00	£ 372.00	3rd Cadney Verge Cut
14/05/2026	JB Rural Service	BACS	£ 550.00	£ 110.00	£ 660.00	3rd wrawby Verge Cut
14/05/2026	Brigg Office Supplies	BACS	£ 10.04	£ 2.01	£ 12.05	Stationery
14/05/2026	Nigel Fisher	BACS	£ 275.00	£ -	£ 275.00	10th Edition Content
14/05/2026	Brigg Garden Centre	BACS	£ 2,894.13	£ 578.83	£ 3,472.96	In Bloom Plants
18/05/2026	Water Plus	DD	£ 3.44	£ -	£ 3.44	Water WP No 190
19/05/2026	Glanford Boat Club	BACS	£ 1,600.00	£ -	£ 1,600.00	1/5 River Cleans
19/05/2026	Brigg Office Supplies	BACS	£ 19.00	£ 3.80	£ 22.80	Paper/Stationery
20/05/2026	Phoenix Payroll	BACS	£ 25.00	£ 5.00	£ 30.00	Payroll Jan - March 26
20/05/2026	Anglian Water Wave	DD	£ 18.23	£ -	£ 18.23	RL Allotments - Feb - May 26
20/05/2026	Water Plus	DD	£ 20.73	£ -	£ 20.73	WP Allotment 105
26/05/2026	BT	DD	£ 55.95	£ 11.19	£ 67.14	Broadband
28/05/2026	Staff Cost	BACS	£ 1,954.66	£ -	£ 1,954.66	May Salary
28/05/2026	JB Rural Service	BACS	£ 175.00	£ 35.00	£ 210.00	Millenium Green Maintenance
28/05/2026	JB Rural Service	BACS	£ 60.00	£ 12.00	£ 72.00	Watering Lidl Roundabout for NLC
28/05/2026	JB Rural Service	BACS	£ 425.00	£ 85.00	£ 510.00	May Farmers' Market stall install & Remove
28/05/2026	JB Rural Service	BACS	£ 1,900.00	£ 380.00	£ 2,280.00	May Handyman Service
29/05/2026	O2	DD	£ 30.00	£ 6.00	£ 36.00	Mobile phone
31/05/2026	JB Rural Service	BACS	£ 1,500.00	£ 300.00	£ 1,800.00	Tree and gatepost at Redcomber allotment
31/05/2026	Nat West	DD	£ 10.55	£ -	£ 10.55	Bank Charges

***Proposed Cllr McCormick
Seconded Cllr Riggall
Agreed – All Councillors present***

b) Council received and noted the receipts, bank reconciliations to 31st May 2026 and budget monitoring report to 31st May 2026 **for information.**

c) To approve the grant applications to the “All Things Wild” project at Brigg Library for £300. Cllr Kitchings also volunteer to help with environmental knowledge.

***Proposed Cllr Waltham
Seconded Cllr N Sherwood
Agreed – All Councillors present***

2026/030 NLC Ward Councillors report

Ward Councillors with Martin Vickers MP’s support have been very proactive in responding to the concerns regarding the closure of the post office. They have been very clear in the message to The Post Office that this service is one of great importance to the town. Unfortunately, it is not viable to incorporate it into the banking hub, due to operational needs, but businesses have already expressed an interest, so it is looking positive.

The new recycling and waste management is going really well. More recycling of food waste and garden waste than before and the red bins are being better used than the multiple bins and boxes. All at no extra cost to residents, as in many councils areas.

Monument roundabout is due to be resurfaced in August with the two new crossings on Bigby Road and Bigby Street to be installed at the same time. The resurfacing at East Park will also be carried out at the same time.

2026/031 Public Transport to Hospitals outside of Scunthorpe

It was agreed to write to the resident who approached the Council at the Annual Town meeting, advising her of the Patient Transport that is available for patient appointments arranged by ICB. To also ask if there are any individual cases that the lady is aware of, where the transport has not been arranged, then to contact Cllr Waltham who can look into where the system may have failed.

Proposed Cllr Waltham

Seconded Cllr Smith

Agreed – All Councillors present

2026/032 – Blood Pressure Training

It was agreed to arrange blood pressure training session to enable councillors to carry out the training at quarterly market surgeries.

Proposed Cllr Waltham

Seconded Cllr Smith

Agreed – All Councillors present

2026/033 – Policies

Agreed to approve policies en bloc

a) Complaints Policy

b) Biodiversity Policy

Proposed Cllr Gibbons

Seconded Cllr Kitching

Agreed – All Councillors present

2026/034 To receive any councillor comments or requests and agree for future agenda items.

Information boards were raised as an urgent item for discussion – it was agreed to ask MD signs to reproduce and install new Information boards covers as per information obtained by the Clerk. To request that a change is made the Tourist Information Centre to the Banking Hub.

Proposed Cllr McCormick

Seconded Cllr Kitching

Agreed – All Councillors present

Cllr Kitching requested Swifts, CWWG and defibs be added as future agenda items.

2026/035 To confirm the date of the next meeting as Tuesday 28th July 2026 at 7.15pm

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).

2026/036 Brigg Market

Councillors received information regarding Brigg Market. Extensive discussion took place and it was agreed that the Working Group would meet again to gather further information. This will

then be discussed further at future meeting.

There being no other business the meeting concluded at 8.14pm